

Belgrave St. Bartholomew's Academy Prospectus

An Inclusive family under God

"Loving each other as we love ourselves" Mathew 22:39



COURAGE - COMPASSION - RESPECT

If you would like this translated in Urdu, please contact the school office.

آپ اردو ترجمہ میں یہ خط چاہتے ہیں تو، اسکول کے دفتر سے رابطہ کریں۔



Academy Address:
Belgrave St. Bartholomew's Academy
Sussex Place
Longton
Stoke on Trent
Staffs
ST3 4TP

Telephone: 01782 486341

Email: belgraveoffice@sbmat.org

Website: www.belgrave.stoke.sch.uk

Principal: **George Barlow**

Vice Principal: **Mrs Rachel McNamara**

Vice Principal: **Mrs Luci Baker**

Assistant Principal: **Miss Kathryn Crawley**

Assistant Principal: **Mr Mark Taylor**

Chair of Governors: **Mathew Cliffe**

DFES number: 861-2001

Age Range: 3-11

Number of pupils: 480

If you cannot find what you are looking for in this handbook, or you have any questions or queries at all, please do ask!

Belgrave St. Bartholomew's Academy



Principal's Welcome

Dear Parent,

It gives me great pleasure to welcome you and your child to Belgrave St. Bartholomew's Academy, which is part of the St. Bart's Multi-Academy Trust

Choosing your child's school is one of the most important decisions you will ever make. As a Church of England school, our fundamental aim is to promote the teachings of Jesus through our respect of one another whilst teaching pupils about other faiths, traditions and cultures so that they learn to understand and appreciate the richness and diversity of our school and the global community. Our school values of **Courage**, **Compassion** and **Respect** underpin everything we do.

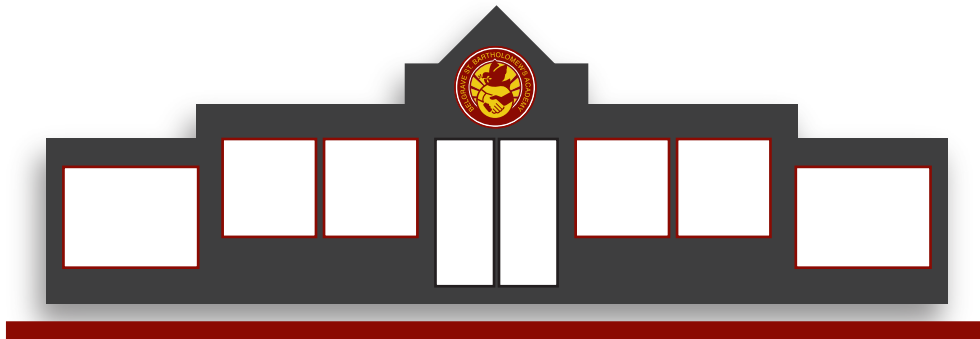
Yours sincerely

Mr G. Barlow
Principal



Belgrave St. Bartholomew's Academy

OUR SCHOOL



OUR VISION

Loving each other as we love ourselves.

(Matthew 22:39)

OUR VALUES



COURAGE



COMPASSION



RESPECT

ETHOS STATEMENT

Belgrave St. Bartholomew's Academy recognises its foundation and seeks to develop its religious character in accordance with the principles of the Church of England at parish and diocesan level. The academy aims to serve its community by providing education of the highest quality within the context of Christian belief and practice. We seek to encourage an understanding of the meaning and significance of faith and promote Christian values through the experiences we offer all of our pupils.

SAFEGUARDING STATEMENT

Belgrave St. Bartholomew's Academy is committed to safeguarding and promoting the well being of all children and young people and expects all staff and volunteers to share this commitment.

Belgrave St. Bartholomew's Academy



Our Mission

In our academy we have;

Children who:

- ★ Are well looked after through robust and embedded safe guarding practices.
- ★ Show tolerance and respect to each other and the wider community.
- ★ Are valued, resilient and whose opinions matter
- ★ Are praised and rewarded at all levels.
- ★ Belong to a family school which is at the heart of our community.
- ★ Are role models for the future, have a sense of self worth and make healthy mind and lifestyle choices.
- ★ Have parents and carers who feel valued, supported and involved in their child's education.
- ★ Innovated and prepared for the future.

Staff who:

- ★ Are committed to ensuring the best possible outcomes for every child.
- ★ Are highly trained, driven by a continued commitment to CPD and research.
- ★ Have a wide range of experience and specialisms.
- ★ Have high expectations of everyone across all aspects of the school at all times.
- ★ Passionate, proactive, approachable and always strive to improve.
- ★ Demonstrate consistently good and outstanding teaching.
- ★ Are positive role models and uphold the values of the academy.

Curriculum and Technology

At Belgrave St. Bartholomew's Academy we have embedded the use of technology to engage, support and enhance learning opportunities. The iPads are used in lessons to enable children to be creative, showcase their knowledge and understanding.

The Curriculum is broad, balanced and ambitious and aims to give children the knowledge and skills they need to be successful. Knowledge is built and progressive throughout school and the children have access to high quality provision for all subject areas.

Our Curriculum prepares children for the world they will be living in.

Technology ensures all children have access to learning, building an inclusive learning culture.



Opportunities including:

- ★ External trips for each year group.
- ★ Celebrations of a range of faiths and religions.
- ★ An extensive range of P.E. equipment including a climbing wall, large trampoline, access to an astroturf, an outdoor gym and playground which includes a synthetic pitch.
- ★ A wide and varied range of after school clubs.
- ★ The latest up to date technology, i.e. flat screen TV's in all classrooms, access to iPads to enhance learning, as well as filming and sound equipment.
- ★ Outcome afternoons for parents to share in the learning of their children.



Belgrave St. Bartholomew's Academy



The Academy

Belgrave St. Bartholomew's Academy is a 3-11 primary academy in Longton, Stoke-on-Trent. It is most fortunate to have the use of a range of modern and engaging facilities. The building itself is of an ultra modern design, with state of the art features. It comprises of 16 classrooms, a 60 place nursery, a school hall, a performing arts suite, a care club and community room and a school kitchen. The modern design has been completed to provide a stimulating and quality learning environment. We also have two school allotment located on the Florence Colliery site which the children plant and grow a range of flowers, plants and vegetables.

Incorporated within the school is a modern and well equipped Nursery which provides 60 full time places. (Nursery information is available on request.)

The School Day

Door open at	8:30am
Children should not arrive before	8:30am
Registration/Official Start time	8:40am-8:45am
Morning Break KS1 & KS2	15 minutes
Lunch: KS1	40 minutes
KS2	40 minutes
School Closes at :	(due to current staggered start time)
EYFS	3:05pm
KS1	3:10pm
KS 2	3:15pm

School Security

The school is protected by an electronic security system. If your child is late or you visit school after 8:40 am you must report to the school office at the main entrance. Teaching staff are unable to leave classes to open doors during the teaching sessions.

No child is allowed out of school during the morning or afternoon sessions unless prior permission has been requested by parents.

Under this arrangement all children are to be collected from the school office where they will be signed out by a member of the office staff.

School Playground and Break arrangements

It is essential that children do not arrive before their start time as no responsibility can be taken for their safety or well-being. Children in each year group have staggered morning playtimes and use separate play areas at lunchtime.

Belgrave St. Bartholomew's Academy



Attendance

Good attendance is clearly linked to effective pupil development and progress.

The academy has a clear Attendance Policy and Procedure. This is available to view on our school website.

You must inform us by telephone by 9.30 am if for any reason your child is absent from school. This is extremely important so please make sure you call. Please leave a message on the school telephone via option 1 for school absence, clearly stating child's name, class, reason for absence and relationship to child. If no information is received it is the school's policy to initiate a procedure of first contact.

Incidents of lateness will be recorded and monitored by the Principal and the Senior Leadership Team.

If you require your child to attend a medical appointment during school hours, then an appointment letter/ card must be presented to the school office prior to this. We ask that you try to avoid taking your child out of school unnecessarily.

Dental and doctor's appointments should be made out of school hours.

Absence from school without explanation by a parent must be regarded under the Education Reform Act as an unauthorised absence and will be recorded as truancy.

Pupil's attendance is expected to stay above 97% in line with government expectations. If attendance begins to drop or if you have any concerns or questions as a parent/carer regarding attendance, then you may be invited to an attendance clinic (meeting). Please refer to our attendance policy with any further details on attendance.

We are required by law to complete an 'Absence Return form' each summer which contains information about unauthorised absences from school.

Children attend school **190** days in a year (380) sessions.

Total number of Teaching days	190
Teacher training Days	5
Total number of days for Teachers	195

HERE EVERYDAY READY ON TIME



Belgrave St. Bartholomew's Academy



Special Educational Needs

At Belgrave St. Bartholomew's Academy every pupil shares the right to an exciting, broad and balanced curriculum. Every child is respected as an individual and we make every effort to give children the support they require in order to access the school curriculum and environment.

If your child has a special educational need or disability we will use the 'Assess, Plan, Do, Review' approach to supporting their needs. This will involve talking to you about your child's difficulties so we can understand their needs. We will make an assessment of your child's learning so we know which skills they need to learn next and working with the the inclusion team will support and advise teachers so that your child can learn in the best way for them. We access a range of programmes/interventions to help children who need extra support and we work closely with a range of outside agencies and professionals when further input is required including the Educational Psychology Service, SEND Services, Speech Therapy, Counselling and a range of health professionals. We monitor the progress made regularly, involving parents in this process at least once a term.

Child Protection/Safeguarding

Belgrave St. Bartholomew's Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The school has a legal duty to work with other agencies in protecting children from harm and responding to abuse. The school regards this as an essential duty of care. Parents should be aware, therefore, that staff have a legal duty to report their concerns about a child who may be at risk of abuse or where there is a safeguarding or Child Protection concern to the Local Authority Safeguarding Team. Please note the Academy staff do not carry out investigations or make judgements.

Mr Barlow is the Academy Designated Child Protection Officer and Mr Cliffe (Chair of Governors) and Mrs Younis are responsible for Child Protection and Safeguarding.



Belgrave St. Bartholomew's Academy



Extra Curricular Activities

We are extremely fortunate at Belgrave St. Bartholomew's Academy to be able to provide a large number of out of school activities. The academy is proud to have been accredited with the Becta Award, Active mark Gold, The Healthy Schools Award, Primary Science Quality Mark Gold, School Games Silver, Arts Mark and the Fairtrade school award.

A current list of after-school clubs is available on request or can be viewed on the web site.

We also take part in inter-school and intra-school sports competitions and leagues, cricket, athletics, football, netball and rounders. The school also promotes and advertises locally organised coaching and training sessions. After school clubs cater not only for those interested in competitive sport, but also for those children who just enjoy taking part.

Please encourage your child to take part!

Homework

Our school firmly believes that pupils should focus on the key skills when completing homework. These key skills underpin all areas of Maths and English and are fundamental in developing pupil's overall understanding of these two subjects. Therefore, compulsory weekly homework will at least comprise of weekly spellings, times tables/number work and reading at home with a parent or adult **at least three times a week.**

Reading

From their very earliest days in school, children will bring their reading books home to share with you. Please set aside a quiet time each evening to make this an enjoyable time together. You will be encouraged to complete an online planner for reading called 'Boom Reader', which will be shared and seen by your child's class teacher. You will receive further information regarding this, so please do not worry. It is extremely important that you read at home with your child, even from Nursery age, spending time at home, reading or discussing books and pictures with your child can have be very beneficial to their learning, future reading and understanding of different texts.

Communication and Class Dojo

Communication can take place easily between yourself and the class teacher, either in person, or via the online Class Dojo system. Again, you will receive further details about Class Dojo and how to use it. This can be used for communication between parents and the class teacher and can enable you as the parent to ask any questions or provide any messages that you may have. You will also receive important information or messages through Class Dojo about your child, class messages or even whole school notices, i.e. when it might be a non-uniform today, or if wellies may be required for the allotment. It can also be used to notify a teacher about a problem at home or a concern that might affect a child's attitude or mood at school e.g. a family bereavement etc.

Assessment and Reporting to Parents

In accordance with current legislation regarding assessment of pupils, our children are formally assessed at Key Stage 2 (11 years old) in English and maths. Writing is continually assessed through Teacher Assessments. Science is also assessed through Teacher Assessment, but schools will sometimes be selected to carry out a sample Science Test at the end of year 6.

Pupils complete summative assessments at the end of each term and these are used to support teachers ongoing formative assessments, whereby teachers monitor pupils progress during lessons and from the work they produce. This not only tracks pupils progress, but also informs next steps for teaching and learning.

Summative Assessments are presented to parents in a written report towards the end of the school year. Parents evenings are held in each term to discuss progress and any concerns parents may have. Parents are welcome to make an appointment to discuss their child's progress at any time by mutual agreement.

Belgrave St. Bartholomew's Academy



Academy Uniform and Clothing

We are a Uniform Academy. We ask and expect parents to support our policy and avoid sending their children to school in "fashion wear".

Children are required to wear uniform at school because of its sensible and practical nature. It also helps to create a purposeful working atmosphere and a sense of pride, belonging and family.

The school colours are Burgundy and Gold.

Sweatshirts & Cardigans	Burgundy with Yellow Stripe and School logo
Shirts	White polo shirt for EYFS White shirt for Key Stage 1 and 2
Tie	Key Stage 1 and 2
Skirts & Pinafore Dresses	Black or Grey
Trousers & Shorts	Black or Grey
Head scarf	Black only with 1 pin and shoulder length
Summer Dresses	Gold
Socks & Tights	White/ Grey/ Black
Shoes	Black Shoes only (No trainers, open toed sandals or knee high boots)
P.E. Kit	
Shorts/ Skirts	Navy Blue or Black
T-shirt/ Polo shirt	Yellow with Belgrave logo - provided by the school
Track suit	Plain Navy Blue or Black
Footwear	Indoors: Black Pumps Outdoors: Trainers

PLEASE NOTE:

- ★ **On Health and Safety Grounds pupils should not wear trainers or open-toed sandals as everyday footwear.**
- ★ **Jewellery is not to be worn to school, though a watch and a pair of plain ear studs are permitted (not rings) one per ear if pupils so wish. Ear studs must be removed for PE in line with Local Authority guidance. If you wish to have your child's ears pierced, then we suggest this is done at the start of the summer holidays, so that they can then be removed for P.E. lessons in September.**
- ★ **Pupils with long hair (shoulder length or longer) are required to have their hair tied up.**
- ★ **We do not allow children to have tram lines cut into their hair and pupils are not to wear nail polish.**

All items must be marked clearly with your child's name.

A uniform price list is available on request and is available from "Schools In", Weston Road, Meir. Most items are readily available from high street stores. (See uniform information on School website.)

Belgrave St. Bartholomew's Academy



School Visits Charging Policy

In accordance with the 1988 Education Reform Act the Governors have produced a policy statement on charging for educational visits. The main points state that for certain types of educational activities during the school day (e.g. class visits, residential visits, workshops, outings etc.) parents may be asked for a voluntary contribution towards the projected cost. However, no child will be placed at a disadvantage because of a parent's inability or unwillingness to pay. If however, as a direct consequence of a number of parents not paying, the total cost of the visit / trip is not met, then the event may be cancelled and all monies would be returned.

The school quite naturally, looks to the continued support of parents in this matter, thus enabling worthwhile visits and activities to continue.

A copy of the Charging and Remission Policy is available on request and will be provided free of charge, in line with guidance from the General Data Protection Regulation 2018. If you require any support please contact the school office.

Home and School Links

The Staff and Governors welcome and value close links between school and home. As a academy we welcome parental involvement and hope that you will take the opportunities presented to you to become part of our school community.

Don't forget that this is your academy and you need to get to know as much about it as you can. How do you get to know about your academy?

- ★ By attending parents evenings each term.
- ★ By attending concerts, assemblies and open/outcome afternoons - there is always lots going on so please look out on the newsletters!
- ★ By providing materials for schools - those that might be surplus to requirements at home!
- ★ Supporting fund raising events - these are vital in supporting the academy and also the local community.
- ★ Becoming a part of the Parent Teacher and Friends Association
- ★ Attending any educational evenings, such as key speakers or information sessions.
- ★ Please keep communication open between yourselves and the academy, ask any of the members of staff any questions you may have.
- ★ Access support - Mrs L. Jones - Home School Links.

Transfer to Secondary Education

All children at the end of year 6 transfer to the Secondary School of their parents choice, given the limits of the City's Admissions Policy.



CREATIVITY - HUMANITY - ENTHUSIASM - RESPECT - INTEGRITY - SPIRITUALITY - HARD WORK

